



**Leeds Safeguarding
Adults Board**

Member Organisation Commitments

LSAB: Strategic Plan

The Leeds Safeguarding Adults Board, Strategic Plan sets out the Board's ambitions for the next 3 years, and an Annual Plan with its aims for the first year.

This document sets out the additional work of member organisations to support the Board achieve our shared ambitions for Leeds.



**Leeds Safeguarding
Adults Board**

Member Organisation Commitments

LSAB: Strategic Plan

Member Organisation Commitments		
Organisation: Adult Social Care	Completed by: Shona McFarlane	Date: 18th July 2016
Notes:	<p>Please consider and outline how your organisation can help to take forward the Board's Ambitions.</p> <p>This should not be a detailed response, but rather a high level overview of how your organisation can contribute to these Ambitions for Leeds.</p> <p>Please consider each of these Ambitions broadly, and take into consideration the range of services your organisation provides, and where relevant, those services that you commission.</p> <p>Every organisation is different and it may be that not every organisation will be able to provide responses for every Ambition.</p> <p>These commitments will form an addendum to the Board's Strategic Plan, and members will be asked to summarise their achievements in next year's Annual report.</p>	

1. Ambition: Seek out the voice of the adult at risk

Notes:

Please consider how your organisation can help ensure that the voice of the adult at risk is at the heart of your organisations safeguarding practice.

- We will do this **through providing training and accessible information**. For example, ensuring that the wider communities we support understand 'What is an adult at risk'. This will enable individuals to recognise when they or others maybe experience harm thus promoting self-referrals.
- We aim to **establish an individual's desired outcomes** as soon as possible and ensure that these are reviewed throughout to reflect any changes in an individual's desired outcome.
- Where an individual lacks capacity, **a representative or advocate** is identified at the start to promote and articulate the adult at risk views.
- Continuing to **work in partnership with providers and partner agencies** to support identification and participation of safeguarding.
- Viewing and meaningfully **establishing adults at risk at the heart of strategy and review meetings** to ensure that they remain central to the process and their view are heard throughout.
- We have increasing evidence for staff seeking desired outcomes from service users, this based on our performance monitoring data. The weakness we have identified is in the consistency of those desired outcomes. The quality presently varies from excellent to poor. The positive of this being that we have good examples at both ends of the spectrum to inform training and development. **We have a plan in place to address these inconsistencies.**
- We also need to ensure all staff are aware of the need to ascertain desired outcomes in difficult circumstances, when for example the individual lacks Mental Capacity or when work is being carried out on a posthumous basis as this is where the information is weakest. **This will be incorporated into an action plan.**
- At the onset of the safeguarding process, staff ask adults at risk about their 'desired outcomes', i.e. what they want to achieve via the safeguarding process. This information is recorded on their electronic record and at the end of the process, the adult at risk is asked whether the outcome has been achieved. The information is **monitored and reported** on a regular basis.
- Within our Commissioning Services, we will ensure that all contracts with independent sector commissioned services contain **relevant clauses relating to safeguarding** including staff being trained in safeguarding practices, relevant policies are in place including a safeguarding policy and whistleblowing policy
- We will ensure that **Quality Standards within contracts reflect best safeguarding practice** and these standards are monitored throughout the life of the contract.
- We will ensure as part of **the monitoring process** that we seek the views of the adult at risk as part of this process.

2. Ambition: Improve awareness of safeguarding across all our communities

Notes:

Please consider how your organisation can promote awareness of safeguarding adults through its services and networks. Please give particular consideration as to how your organisation can help us promote awareness within Black Minority Ethnic Communities.

- We achieve this **through engaging in multiagency events** and regional conferences to ensure that we are equipped with the most up to date knowledge in order to share with our colleagues and communities
- We **continue to offer safeguarding training** that can be accessed by both the statutory and voluntary sectors
- The move by our **Area Teams into Integrated Neighbourhood Teams** such as local medical centres enables us to promote direct working with a wide range of local and diverse communities.
- The provision of **joint safeguarding training with local health trust** aims to ensure that professionals from a range of disciplines are able to promote awareness across all communities as part of their day to day work. For example Mental Health Services working with LYPFT to provide joint safeguarding training to health professionals and the Domestic Violence Team working with G.P's.
- ASC continues to work within the concept of 'Think Family', promoting the use of wider family networks, providing a holistic approach to safeguarding. In addition, the implementation of **strength based social care** will embed a community and family based approach, and will ensure that social workers are engaging more proactively with local people, communities and organisations.
- As many new communities develop their groups or organisations, they are, like any organisation required to adhere to the national framework of standards for good practice and outcomes to protect both adults and children. However, this is an extremely complex topic to discuss with new migrant communities where barriers of language, culture and understanding of the concept creates a range of barriers to the discussion, and therefore makes implementation within their community groups very difficult. The **Migrant Access Project continues to build relationships with new and established communities to discuss safeguarding** at an appropriate informal level that is acceptable to the communities. This long term outcome is the important factor to give time and space for communities to think about this and develop ways of implementing safeguarding that fit with their communities.
- We will use our **various provider forums** to promote awareness of safeguarding adults.
- We will ensure that **safeguarding training for staff** is a key requirement within our Learning and development strategy.

- Many of the Migrant Community Networkers (of the Migrant Access Project), Refugee Community Organisations and other Community Leaders are now much more aware of safeguarding, but still fear what it means, as their countries of origin do not have such legislation. Some of them have attended the Leeds City Council Safeguarding Level 1 training but the feedback highlights that services must take another approach that is more basic and gives the opportunity for discussion, not just with the trainer, but within the communities themselves in terms that are meaningful for the community facilitating an understanding of the rights of individuals including to be free from abuse. The Migrant Access Project **will continue to work with the third sector**, mainly Voluntary Action Leeds to develop sustainable plans to deliver pre Level 1 Safeguarding training - both Adults and Children. This is key to raise awareness of their responsibilities as professionals, as citizens and for the role they play within their community groups.
- Feedback from a wide range of consultation and engagement events has indicated a lack of understanding in Black and Minority Ethnic groups of what safeguarding is, in some cases large portions of communities appear to have no knowledge of safeguarding. It is not uncommon to be greeted with blank stares when the subject is introduced. There is some evidence that the term Safeguarding itself and the language used around safeguarding is acting as a barrier to reporting, especially in communities where the first language is not English. **The Adult Social Care Consultation and Engagement team are working to identify potential ways to overcome these barriers.** One example is the actions undertaken by the Migrant Access Project which has had some success in reaching a number of the new migrant communities. Thus one of the areas for consideration is to apply this learning from the new communities in Leeds to those who are more established but may still experience some of the issue.
- The team (Consultation and Engagement) are looking at a range of Social care information and are **offering to work in partnership with the Safeguarding Board** to ensure information provided can be clearly understood by individuals who speak English but where this is not their first language.
- **Information about service users**, including their ethnicity, age, gender, primary support reason and health conditions is recorded and reported on a regular basis, providing opportunities to see and analyse trends.

3. Ambition: Improve responses to domestic abuse and violence

Notes:

Please consider actions your organisation can take to improve responses

- **Mandatory training** specific to social workers, social work assistants and Team Managers has been devised to expand the knowledge of Domestic Violence and Abuse and the responses required by ASC.
- **Increased partnership** working with other statutory agencies including the police and health and also the independent/voluntary agencies
- Involvement and participation at the daily **Front Door Safeguarding Hub meetings**. This has enabled the development of knowledge, sharing of information and increased understanding of the role of other organisations in response to domestic violence and abuse.
- **Achievement of the DV&A Quality Mark** – standards 1 and 2, this should be across all spheres concerned with safeguarding. In this arena many of the issue identified above regarding barriers to accessing safeguarding also apply.
- There are also examples of good work being undertaken to **provide pathways for communities to report safeguarding** however the issues around Domestic Violence in some communities are extremely complex and will require diligent work by the team.
- However in this most sensitive of areas a one size fits all approach is not appropriate, evidence indicates that solutions need to be tailored to communities. **Adult Social Care's Equality and Diversity Board is leading on understanding who uses our services, what is their experience of those services and what difference our interventions make**. This work has as a key component talking directly to communities, the equality Board accepts that the communities themselves are the best placed to tell us what they need. To support this the Consultation and Engagement team have excellent links into many communities and are working to develop more of particular interest is links into the LCGB&T* community where specific issues exist. By incorporating safeguarding and domestic violence as considerations into this work we can provide more effective and culturally appropriate services through informing our commissioning processes.
- We will ensure **staff in commissioned services** are made aware of the issues relating to domestic violence through organised briefing sessions.

4. Ambition: Learn from experience to improve how we work

Notes:

Please consider how your organisation is learning from people's experiences of safeguarding. This may include learning from Safeguarding Adults Reviews, Domestic Homicide Reviews, performance information or feedback from adults at risk.

- **Active Participation in DHR's** to ensure that all lessons learnt are cascaded to relevant colleagues and other professionals and robustly implemented and reviewed. A Head of Service is an active DHR panel member.
- Continuing to involve an adult at risk or their representative throughout, **including attendance at strategy and review meetings**. Evidencing where desired outcomes have been achieved and where they have not recording and feeding back a reason why.
- Ensuring that the **person at risk has an opportunity to provide their views** on all formal enquiries and also their views on the outcome of those enquiries.
- Implementing a **clear strategy and governance framework in order to record priorities**, evidence achievements and provide a clear and transparent framework to govern and drive excellent practice.
- We are able to collate a range of **what good and bad looks like from a range of sources**, internal and external audit feedback and surveys to inform service development.
- The Equality Board work around who uses services and what is their experience will include work around safeguarding resulting in a **“you said we did” type of approach** followed up by monitoring of the impact of this work.
- Based on this information **continuous feedback** to front line staff from Audit and Quality Assurance is used to develop the quality of the service, there are also a number of cross agency pieces of work being undertaken to share what good looks like in joint working.
- A range of information about safeguarding is **reported on a monthly and quarterly basis** including information about safeguarding concerns and started and concluded enquiries. Data from the safeguarding national return is also used for comparative purposes. This information is shared and discussed throughout the organisation and at the QA and Performance Safeguarding sub-group and the Safeguarding Adults Board.
- We will **coproduce any major adult social care contract with service users** to reflect people's views of safeguarding

Please could responses be sent to LSAB.Chair@leeds.gov.uk by 21st July 2016



**Leeds Safeguarding
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Member Organisation Commitments

LSAB: Strategic Plan

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Member Organisation Commitments		
Organisation: West Yorkshire Police	Completed by: DCI Mark Griffin	Date: 20/7/16
Notes:	<p>Please consider and outline how your organisation can help to take forward the Board's Ambitions.</p> <p>This should not be a detailed response, but rather a high level overview of how your organisation can contribute to these Ambitions for Leeds.</p> <p>Please consider each of these Ambitions broadly, and take into consideration the range of services your organisation provides, and where relevant, those services that you commission.</p> <p>Every organisation is different and it may be that not every organisation will be able to provide responses for every Ambition.</p> <p>These commitments will form an addendum to the Board's Strategic Plan, and members will be asked to summarise their achievements in next year's Annual report.</p>	

1. Ambition: Seek out the voice of the adult at risk

Notes:

Please consider how your organisation can help ensure that the voice of the adult at risk is at the heart of your organisations safeguarding practice.

- **Identification of vulnerability at the point of reporting**
- **Appropriate risk assessment conducted and safeguarding plans put in place**
- **Appropriate victim contact throughout investigations, taking into account the views of the victim when deciding an outcome**

2. Ambition: Improve awareness of safeguarding across all our communities

Notes:

Please consider how your organisation can promote awareness of safeguarding adults through its services and networks. Please give particular consideration as to how your organisation can help us promote awareness within Black Minority Ethnic Communities.

- **Intelligence and crime analytical reports to include wider partnership data to identify priorities for all partners**
- **Prioritise daily and 6 weekly tasking arrangements towards vulnerability**
- **Further develop thematic safeguarding areas and plans to improve awareness and understanding for all staff**

3. Ambition: Improve responses to domestic abuse and violence	
Notes:	<i>Please consider actions your organisation can take to improve responses</i>
<ul style="list-style-type: none"> • Identify risk and vulnerability at the initial point of contact and ensure a timely response • Improve the initial response to incidents to ensure the protection of victim and other valuable people/children within the household • Improve awareness, understanding and problem solving around vulnerable victims and repeat perpetrators 	

4. Ambition: Learn from experience to improve how we work	
Notes:	<i>Please consider how your organisation is learning from people's experiences of safeguarding. This may include learning from Safeguarding Adults Reviews, Domestic Homicide Reviews, performance information or feedback from adults at risk.</i>
<ul style="list-style-type: none"> • Embed learning from all reviews, inspections, near misses and good practice • Auditing of action plans to ensure learning cycle is sustained • Further develop performance measures to accurately reflect safeguarding demands 	



**Leeds Safeguarding
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Member Organisation Commitments

LSAB: Strategic Plan

Member Organisation Commitments		
Organisation: NHS Leeds Clinical Commissioning Groups (Leeds South and East, Leeds West, Leeds North)	Completed by: Gill Marchant, Designated Nurse Safeguarding Children and Adults	Date: 15/07/16
Notes:	<p>Please consider and outline how your organisation can help to take forward the Board's Ambitions.</p> <p>This should not be a detailed response, but rather a high level overview of how your organisation can contribute to these Ambitions for Leeds.</p> <p>Please consider each of these Ambitions broadly, and take into consideration the range of services your organisation provides, and where relevant, those services that you commission.</p> <p>Every organisation is different and it may be that not every organisation will be able to provide responses for every Ambition.</p> <p>These commitments will form an addendum to the Board's Strategic Plan, and members will be asked to summarise their achievements in next year's Annual report.</p>	

1. Ambition: Seek out the voice of the adult at risk

Notes:

Please consider how your organisation can help ensure that the voice of the adult at risk is at the heart of your organisations safeguarding practice.

- The CCG's will continue to work with individuals, Patient Assurance Groups and key organisations to ensure that the voice and views of adults at risk are sought, considered and incorporated into the commissioning and reviewing of all services.
- The CCG's commission a number of Personal Health Budget (PHB) Support Services, as part of an on-going evaluation of PHB implementation the CCGs will continue to seek service user's views in relation to their PHB experience which will inform the re-commissioning of such services.
- The CCG's Designated Safeguarding Adult Professionals will continue to provide expert advice and support to the commissioning leads across the CCG's as part of the commissioning process including the commissioning and re-commissioning of services, service reviews and service redesigns.
- The need to seek out the voice of the adult at risk, and work restoratively with people to achieve the changes they need to feel safe will be included in all levels of safeguarding training, including the bespoke training that is delivered to GPs, CCG clinical staff and Commissioning Leads.

2. Ambition: Improve awareness of safeguarding across all our communities

Notes:

Please consider how your organisation can promote awareness of safeguarding adults through its services and networks. Please give particular consideration as to how your organisation can help us promote awareness within Black Minority Ethnic Communities.

- Improving awareness of safeguarding across all our communities including Black Minority Ethnic Communities will be incorporated in the CCG Safeguarding Children and Adults Team Business Plan for 2016/17
- The CCGs Safeguarding Children and Adults Team will continue to take responsibility for raising awareness of safeguarding adults and how to report abuse via a variety of methods including staff training, safeguarding supervision, bi-annual safeguarding newsletter, safeguarding bulletins, engagement events, and working collaboratively with the patient engagement teams to undertake a targeted approach to those adults most in need.

3. Ambition: Improve responses to domestic abuse and violence

Notes: *Please consider actions your organisation can take to improve responses*

- The CCGs are fully committed to ensuring that the health economy, including primary care, is fully engaged in the Front Door Safeguarding Hub daily partnership meetings. The CCG will fund a scoping project to be completed during 2016/17 to identify what resources are required to ensure that the health economy is a full and active partner within this process.
- The CCGs will continue to support and promote the GP Routine Enquiry Pilot that is currently being led by the LCC Domestic Violence Team.
- The CCG's Designated Nurse for Safeguarding Children and Adults will chair the Health Domestic Violence and Abuse Strategic Delivery Group to ensure the health economy in Leeds provides an effective response to domestic violence & abuse.

4. Ambition: Learn from experience to improve how we work

Notes: *Please consider how your organisation is learning from people's experiences of safeguarding. This may include learning from Safeguarding Adults Reviews, Domestic Homicide Reviews, performance information or feedback from adults at risk.*

- The CCGs commission a Patient Experience Survey from 'Leeds Involving People' regarding patients experiences of services received from Leeds Teaching Hospitals NHS Trust. A section regarding safeguarding adults was included in 2015 and has been revised and expanded for use during 2016/17.
- The learning from Safeguarding Adults Reviews, Learning Lessons Reviews and Domestic Homicide Reviews are incorporated into all safeguarding training that is delivered to CCG and GP staff. Bespoke learning lessons training has been developed specifically for GPs and will be delivered during 2016/17.
- As stated in Section 1 the CCG's will continue to work with individuals and key organisations to ensure that the voice and views of adults at risk are sought, considered and incorporated into the commissioning and reviewing of all services.



**Leeds Safeguarding
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Member Organisation Commitments

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Member Organisation Commitments		
Organisation: Leeds Community Healthcare NHS Trust	Completed by:	Date:
Notes:	<p>Please consider and outline how your organisation can help to take forward the Board's Ambitions.</p> <p>This should not be a detailed response, but rather a high level overview of how your organisation can contribute to these Ambitions for Leeds.</p> <p>Please consider each of these Ambitions broadly, and take into consideration the range of services your organisation provides, and where relevant, those services that you commission.</p> <p>Every organisation is different and it may be that not every organisation will be able to provide responses for every Ambition.</p> <p>These commitments will form an addendum to the Board's Strategic Plan, and members will be asked to summarise their achievements in next year's Annual report.</p>	

1. Ambition: Seek out the voice of the adult at risk

Notes:

Please consider how your organisation can help ensure that the voice of the adult at risk is at the heart of your organisations safeguarding practice.

- Through services annual records audits we will establish the extent to which service users are treated as individuals; their care and protection needs are assessed; and care plans are outcome focused
- LCH will continue to promote and engage in the Dementia Friends campaign

2. Ambition: Improve awareness of safeguarding across all our communities

Notes:

Please consider how your organisation can promote awareness of safeguarding adults through its services and networks. Please give particular consideration as to how your organisation can help us promote awareness within Black Minority Ethnic Communities.

- LCH will promote awareness of safeguarding through engagement with our Trust membership
- We will use our “Safeguarding Week” to challenge staff to make safeguarding everybody’s business and to think about how we reach out to safeguard all of our communities and client groups

3. Ambition: Improve responses to domestic abuse and violence	
Notes:	<i>Please consider actions your organisation can take to improve responses</i>
<ul style="list-style-type: none"> • The Safeguarding Adults Champions group will be the conduit used to ensure services consider the possibility of domestic violence when assessing risk • We will continue to promote and extend the use of “Routine Enquiry” to offer a space for clients to voice concerns surrounding their personal safety • We will continue to be actively involved in the development and delivery of services through the Front Door Safeguarding Hub 	
4. Ambition: Learn from experience to improve how we work	
Notes:	<i>Please consider how your organisation is learning from people's experiences of safeguarding. This may include learning from Safeguarding Adults Reviews, Domestic Homicide Reviews, performance information or feedback from adults at risk.</i>
<ul style="list-style-type: none"> • We will implement actions from SARs DHRs and Serious Incidents to ensure learning is disseminated and embedded from serious safeguarding incidents • We will respond in a timely manner to service user feedback; valuing client input as partners in service delivery and development • Safeguarding practitioners will continue to monitor and review all incidents occurring in the Trust where safeguarding issues have been identified and exercise our Duty of Candour 	



**Leeds Safeguarding
Adults Board**

Member Organisation Commitments

LSAB: Strategic Plan

Member Organisation Commitments		
Organisation: Leeds Teaching Hospitals Trust	Completed by: Rachel Stanton Interim Head of Safeguarding	Date: 27.07.16
Notes:	<p>Please consider and outline how your organisation can help to take forward the Board's Ambitions.</p> <p>This should not be a detailed response, but rather a high level overview of how your organisation can contribute to these Ambitions for Leeds.</p> <p>Please consider each of these Ambitions broadly, and take into consideration the range of services your organisation provides, and where relevant, those services that you commission.</p> <p>Every organisation is different and it may be that not every organisation will be able to provide responses for every Ambition.</p> <p>These commitments will form an addendum to the Board's Strategic Plan, and members will be asked to summarise their achievements in next year's Annual report.</p>	

1. Ambition: Seek out the voice of the adult at risk

Notes:

Please consider how your organisation can help ensure that the voice of the adult at risk is at the heart of your organisations safeguarding practice.

- **Signposting to the PALS service**
- **Friends and Family Test**
- **Learning from complaints and incidents - using the learning to shape service provision and influence service delivery**
- **Ensure, where possible, that the opinion of the adult is sought and documented and forms the focus of care provision.**

2. Ambition: Improve awareness of safeguarding across all our communities

Notes:

Please consider how your organisation can promote awareness of safeguarding adults through its services and networks. Please give particular consideration as to how your organisation can help us promote awareness within Black Minority Ethnic Communities.

- **Visible posters and signposting**
- **Communication in alternative languages readily available**
- **Friends and family test**
- **Complaints and compliment feedback**
- **Attendance and engagement with multi agency partnership working**
- **Raising awareness at all levels of training**

3. Ambition: Improve responses to domestic abuse and violence

Notes:

Please consider actions your organisation can take to improve responses

- **Consider a Domestic Violence standalone policy**
- **Consider the introduction of routine enquiry for all clients at entry into the trust.**
- **Consider developing further training.**
- **We already have Domestic Violence Champions in key areas of the trust (such as the ED)**
- **Feedback from cases where lessons have been learned so that staff understand why we need to respond.**

4. Ambition: Learn from experience to improve how we work

Notes:

Please consider how your organisation is learning from people's experiences of safeguarding. This may include learning from Safeguarding Adults Reviews, Domestic Homicide Reviews, performance information or feedback from adults at risk.

- **Lessons learned sessions**
- **Communications to all staff via media available**
- **Operational group to identify how we can improve our response**
- **Supervision for staff specific to Domestic Abuse cases**
- **Debrief for staff where involved in cases - consider a 'buddying' system to support concerns being raised.**



**Leeds Safeguarding
Adults Board**

Member Organisation Commitments

LSAB: Strategic Plan

Member Organisation Commitments		
Organisation: LYPFT	Completed by: Lindsay Britton-Robertson/Richard Hattersley	Date: 13.7.16
Notes:	<p>Please consider and outline how your organisation can help to take forward the Board's Ambitions.</p> <p>This should not be a detailed response, but rather a high level overview of how your organisation can contribute to these Ambitions for Leeds.</p> <p>Please consider each of these Ambitions broadly, and take into consideration the range of services your organisation provides, and where relevant, those services that you commission.</p> <p>Every organisation is different and it may be that not every organisation will be able to provide responses for every Ambition.</p> <p>These commitments will form an addendum to the Board's Strategic Plan, and members will be asked to summarise their achievements in next year's Annual report.</p>	

1. Ambition: Seek out the voice of the adult at risk

Notes:

Please consider how your organisation can help ensure that the voice of the adult at risk is at the heart of your organisations safeguarding practice.

- **Making Safeguarding Personal has been embedded within our response to all safeguarding enquiries either within the Trust or via a section 42 investigation.**
- **We have representation on the public involvement sub group. It was decided that the LYPFT representation should be from our involvement specialist. The aim was for a Trust wide response to engaging service users and the public in Safeguarding practice.**
- **The Trust have embedded the Safeguarding publicity in public areas within key hospital sites. The aim is to encourage service users to recognise safeguarding issues and raise them with practitioners.**

2. Ambition: Improve awareness of safeguarding across all our communities

Notes:

Please consider how your organisation can promote awareness of safeguarding adults through its services and networks. Please give particular consideration as to how your organisation can help us promote awareness within Black Minority Ethnic Communities.

- **Links have been made with LYPFT inclusion lead to attend and advise within the Trustwide Safeguarding Committee.**
- **Work has begun to scope ethnicity of service users who have been referred to the LYPFT safeguarding team, this is early work intended to identify key areas for concern and target support and information where a need is identified.**
- **The LYPFT have representation on the Mental Health Legislation Operational and Leadership Group, the aim is to link in with work being done to identify patterns of ethnicity of those patients being treated under mental health legislation. Certain groups have longstanding over representation in this area. The aim is for shared learning and opening up dialogues with black and ethnic minority groups.**

3. Ambition: Improve responses to domestic abuse and violence	
Notes:	<i>Please consider actions your organisation can take to improve responses</i>
<ul style="list-style-type: none"> • The LYPFT Safeguarding team attend the daily DV HUB. The team act as a link to staff and clinicians supporting both victim and perpetrator with an aim of providing support and sharing information. • The DASH assessment has now been embedded within the LYPFT clinical recording system in order to better support staff in timely assessment. • Domestic Violence training is being planned to be rolled out across the Trust in Autumn 2016 to include routine enquiry and DASH awareness. • All mandatory safeguarding training now has DV embedded within presentations. • The 'Level 3' Safeguarding Training has embedded multi agency discussion and learning, representation from the police safeguarding unit and HALT have attended session in the past 6 months. 	
4. Ambition: Learn from experience to improve how we work	
Notes:	<i>Please consider how you organisation is learning from people's experiences of safeguarding. This may include learning from Safeguarding Adults Reviews, Domestic Homicide Reviews, performance information or feedback from adults at risk.</i>
<ul style="list-style-type: none"> • The LYPFT have attended a number of Domestic Homicide Reviews, the learning from such reviews has been linked to higher level safeguarding training (level 3). Those senior clinicians involved in this training are provided with group supervision and regular updates on safeguarding themes arising from such reviews. The aim is to cascade the learning and better embed such learning into practice. • Specific Lessons Learned have been shared with whole teams (Community Mental Health Teams) to embed and to give teams involved in DH cases the opportunity to discuss and participate in the learning to better embed change. • LYPFT safeguarding reps attend the SAR sub group and actively promote learning across the Trust. • As a response to the MAZARs report (Southern Health) the LYPFT have set up a regular monthly review of all deaths, the mortality group is attended by a LYPFT safeguarding team rep in order to enable learning to be shared and identify themes which may link with wider multi agency reviews. 	



**Leeds Safeguarding
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Member Organisation Commitments

LSAB: Strategic Plan

Member Organisation Commitments		
Organisation: Strategy & Commissioning Team	Completed by: Bridget Emery	Date: 04/07/16
Notes:	<p>Please consider and outline how your organisation can help to take forward the Board's Ambitions.</p> <p>This should not be a detailed response, but rather a high level overview of how your organisation can contribute to these Ambitions for Leeds.</p> <p>Please consider each of these Ambitions broadly, and take into consideration the range of services your organisation provides, and where relevant, those services that you commission.</p> <p>Every organisation is different and it may be that not every organisation will be able to provide responses for every Ambition.</p> <p>These commitments will form an addendum to the Board's Strategic Plan, and members will be asked to summarise their achievements in next year's Annual report.</p>	

1. Ambition: Seek out the voice of the adult at risk	
Notes:	<i>Please consider how your organisation can help ensure that the voice of the adult at risk is at the heart of your organisations safeguarding practice.</i>
<ul style="list-style-type: none"> • Safeguarding features in service specifications. As commissioners we request that the service has robust policies and procedures in place for safeguarding adults at risk. • All commissioned service staff and volunteers should be trained and supported at a level appropriate to their role to safeguard adults at risk. • Safeguarding is discussed in support sessions and quality assessments should highlight that service users feel confident in knowing what and how to report a concern along with the confidence the service will take appropriate action. • The quality assessment process is currently being revised ready for the implementation of the new commissioned services in April 2017. This needs to allow the voice of the adult service user to be heard. 	
2. Ambition: Improve awareness of safeguarding across all our communities	
Notes:	<i>Please consider how your organisation can promote awareness of safeguarding adults through its services and networks. Please give particular consideration as to how your organisation can help us promote awareness within Black Minority Ethnic Communities.</i>
<ul style="list-style-type: none"> • Circulate key messages to commissioned services. • Promote available training courses for commissioned service staff to attend. • All services are required to have a nominated safeguarding lead. 	

3. Ambition: Improve responses to domestic abuse and violence	
Notes:	<i>Please consider actions your organisation can take to improve responses</i>
<ul style="list-style-type: none"> • Commissioned services are requested to ensure that they are able to identify risk and responds appropriately and effectively to incidents of Domestic abuse and violence. • Service contractors are asked to fully engage in the daily MARAC process and participate and engage with other multi-agency initiatives to support and protect victims of domestic violence and abuse. • Newly commissioned services are required to attain the Domestic Violence Quality Mark (level 2) within 12 months of the contract start date. • Currently out to tender for the new city-wide Domestic Violence and Abuse service for vulnerable adults and families who have support needs due to domestic violence and abuse. (Lot 1: Advice and Support, IDVA Support, Community Based 1-1 Support, Drop-Ins, Groups and Courses, Training, Peer, Befriending and Volunteer Support. Lot 2: Emergency Accommodation and Resettlement Support). 	
4. Ambition: Learn from experience to improve how we work	
Notes:	<i>Please consider how you organisation is learning from people's experiences of safeguarding. This may include learning from Safeguarding Adults Reviews, Domestic Homicide Reviews, performance information or feedback from adults at risk.</i>
<ul style="list-style-type: none"> • Circulate lessons learnt to all commissioned services • Safeguarding is discussed as part of the quality assessment process and service users are given the opportunity to feedback regarding what safeguarding means to them and their awareness of the services safeguarding process. • The strategy and commissioning teams' internal safeguarding process is regularly reviewed and updated accordingly. • Safeguarding is embedded within contract management. 	



**Leeds Safeguarding
Adults Board**

Member Organisation Commitments

LSAB: Strategic Plan

Member Organisation Commitments		
Organisation: Leeds City Council: Housing	Completed by: Mandy Sawyer	Date: 18th July 2016
Notes:	<p>Please consider and outline how your organisation can help to take forward the Board's Ambitions.</p> <p>This should not be a detailed response, but rather a high level overview of how your organisation can contribute to these Ambitions for Leeds.</p> <p>Please consider each of these Ambitions broadly, and take into consideration the range of services your organisation provides, and where relevant, those services that you commission.</p> <p>Every organisation is different and it may be that not every organisation will be able to provide responses for every Ambition.</p> <p>These commitments will form an addendum to the Board's Strategic Plan, and members will be asked to summarise their achievements in next year's Annual report.</p>	

1. Ambition: Seek out the voice of the adult at risk

Notes:

Please consider how your organisation can help ensure that the voice of the adult at risk is at the heart of your organisations safeguarding practice.

- Annual Home Visits – all tenants visited annually to review any issues with their tenancy, including review of support need / arrangements, identification of safeguarding issues. 97% of tenants visited in 15/16 – highlighted number of tenants with additional support needs which service previously not aware of.
- Restorative Practice training for all staff to encourage staff to adopt RP principles when working with customers – focus on qualitative conversations with customers, working with customers to jointly agree solutions.
- Sheltered Support Officer – support plans reviewed every 6 months to review support needs / identify safeguarding issues, and regular visits / contact to ensure wellbeing of sheltered residents.
- All Housing Leeds staff have undertaken Safeguarding training to ensure that they actively consider safeguarding risks as part of their day to day work.
- Housing Leeds supports case conferencing approach – multi agency working to consider wrap around service to tenant / applicant at risk. Housing Leeds attendance on regular case conferences – bi-weekly Young Persons Move On Group, daily Front Door Safeguarding HUB, weekly Adaptations Panel meeting.

2. Ambition: Improve awareness of safeguarding across all our communities	
Notes:	<i>Please consider how your organisation can promote awareness of safeguarding adults through its services and networks. Please give particular consideration as to how your organisation can help us promote awareness within Black Minority Ethnic Communities.</i>
<ul style="list-style-type: none"> • We offer safeguarding training for all tenants involved in tenant groups so that they can promote awareness in communities. We also offer support to Tenants And Residents Associations (TARAs) to ensure that they have appropriate safeguarding arrangements in place, and this is reviewed on an annual basis. We have also worked closely with the Leeds Safeguarding Childrens Board to promote awareness of children’s safeguarding issues to community groups and are keen to develop similar links with the Leeds Safeguarding Adults Board. • Safeguarding training for repairs operatives, safeguarding lead officers within partner contractors to ensure that operatives respond appropriately to safeguarding concerns when undertaking repairs. • Supporting Council / multi-agency publicity campaigns to promote awareness of particular safeguarding issues, via posters / social media e.g. Get Comfortable With It / Euro 2016 Domestic Abuse campaign. • We are keen to strengthen safeguarding information available to customers on the Housing web pages – this is a priority for 2016. 	
3. Ambition: Improve responses to domestic abuse and violence	
Notes:	<i>Please consider actions your organisation can take to improve responses</i>
<ul style="list-style-type: none"> • Housing Leeds staff represented on Front Door Safeguarding HUB to ensure that housing needs of cases are proactively managed. • Senior Managers in Housing Leeds identified as DV Champions who are responsible for ensuring that we respond appropriately to DV cases. DV lead officers in each housing office who are currently being trained to support officers in responding to cases - implementation of Caada Dash form and training for all front line officers. • Housing Leeds has budget available to install additional security measures to properties where the occupant has experienced domestic abuse. • Leeds Housing Options have secured the DV Quality Mark – rest of Housing Leeds working towards this quality mark. 	

4. Ambition: Learn from experience to improve how we work

Notes:

Please consider how your organisation is learning from people's experiences of safeguarding. This may include learning from Safeguarding Adults Reviews, Domestic Homicide Reviews, performance information or feedback from adults at risk.

- Housing Leeds Safeguarding Lead Officers – attend Council wide Safeguarding Lead Officer meetings, where good practice and lessons learnt are discussed.
- Regular updates to staff on safeguarding / Safeguarding Case of the Month in weekly staff “Hot Topics” email bulletin. Updates / cases discussed at weekly team meetings.
- Housing Leeds senior manager co-ordinates Housing Leeds role in Domestic Homicide Reviews and Serious Case Reviews, and considers learning opportunities.
- Case conferences used as opportunity to identify service weaknesses and opportunities for lessons learnt.

Please could responses be sent to LSAB.Chair@leeds.gov.uk by 21st July 2016



**Leeds Safeguarding
Adults Board**

Member Organisation Commitments

LSAB: Strategic Plan

Member Organisation Commitments		
Organisation: Healthwatch Leeds	Completed by: Tanya Matilainen	Date: July 2016
Notes:	<p>Please consider and outline how your organisation can help to take forward the Board's Ambitions.</p> <p>This should not be a detailed response, but rather a high level overview of how your organisation can contribute to these Ambitions for Leeds.</p> <p>Please consider each of these Ambitions broadly, and take into consideration the range of services your organisation provides, and where relevant, those services that you commission.</p> <p>Every organisation is different and it may be that not every organisation will be able to provide responses for every Ambition.</p> <p>These commitments will form an addendum to the Board's Strategic Plan, and members will be asked to summarise their achievements in next year's Annual report.</p>	

1. Ambition: Seek out the voice of the adult at risk

Notes:

Please consider how your organisation can help ensure that the voice of the adult at risk is at the heart of your organisations safeguarding practice.

- Raise awareness of the ambition within team and review procedure
- Chair the Citizen Engagement sub-group and progress work plan actions
- Identify and promote the message through Leeds networks and channels

2. Ambition: Improve awareness of safeguarding across all our communities

Notes:

Please consider how your organisation can promote awareness of safeguarding adults through its services and networks. Please give particular consideration as to how your organisation can help us promote awareness within Black Minority Ethnic Communities.

- Promotion via social media, website and news letters
- Promotion of adult safeguarding when undertaking engagement activities with different group and communities
- Support outreach and inclusion of BME communities
- Healthwatch Leeds volunteers that take part in outreach work are either trained or briefed in Adult Safeguarding

3. Ambition: Improve responses to domestic abuse and violence	
Notes:	<i>Please consider actions your organisation can take to improve responses</i>
<ul style="list-style-type: none"> • Promote good practise • Act as a “critical friend” as designated • Comment to improve accessibility of any reviewed material 	
4. Ambition: Learn from experience to improve how we work	
Notes:	<i>Please consider how you organisation is learning from people’s experiences of safeguarding. This may include learning from Safeguarding Adults Reviews, Domestic Homicide Reviews, performance information or feedback from adults at risk.</i>
<ul style="list-style-type: none"> • Support anonymised feedback • Promote feedback opportunities • Look for ways to report and share learning 	



**Leeds Safeguarding
Adults Board**

Member Organisation Commitments

LSAB: Strategic Plan

Member Organisation Commitments		
Organisation: West Yorkshire Fire and Rescue Service	Completed by: Lisa Toner	Date: 10/08/2016
Notes:	<p>Please consider and outline how your organisation can help to take forward the Board's Ambitions.</p> <p>This should not be a detailed response, but rather a high level overview of how your organisation can contribute to these Ambitions for Leeds.</p> <p>Please consider each of these Ambitions broadly, and take into consideration the range of services your organisation provides, and where relevant, those services that you commission.</p> <p>Every organisation is different and it may be that not every organisation will be able to provide responses for every Ambition.</p> <p>These commitments will form an addendum to the Board's Strategic Plan, and members will be asked to summarise their achievements in next year's Annual report.</p>	

1. Ambition: Seek out the voice of the adult at risk	
Notes:	<i>Please consider how your organisation can help ensure that the voice of the adult at risk is at the heart of your organisations safeguarding practice.</i>
<ul style="list-style-type: none"> • Appropriate identification of vulnerable adults and proportionate and appropriate response to concerns. We visit around 12, 000 homes annually within Leeds giving us an opportunity to identify safeguarding concerns. • We will support any publicity campaigns either through social media or displaying posters on community fire stations to encourage members of public to recognise signs of abuse and highlight them to a professional. 	
2. Ambition: Improve awareness of safeguarding across all our communities	
Notes:	<i>Please consider how your organisation can promote awareness of safeguarding adults through its services and networks. Please give particular consideration as to how your organisation can help us promote awareness within Black Minority Ethnic Communities.</i>
<ul style="list-style-type: none"> • We will run a public consultation with the communities of West Yorkshire on our new “Safer Communities Strategy”. Within this consultation we endeavour to establish what the community feel is important to make them feel safer. Furthermore, we will ensure we consult with a cross section of the community covering all key protected characteristics including race, religion and disability. • We will continue to take responsibility of raising awareness of safeguarding adults and how to report abuse through a variety of training methods including staff training and annual performance management station visits. 	

3. Ambition: Improve responses to domestic abuse and violence	
Notes:	<i>Please consider actions your organisation can take to improve responses</i>
<ul style="list-style-type: none"> • WYFRS is a fully committed partner of the Front Door safeguarding Hub. We will continue to resource this partnership and deliver front line visits to all victims of domestic violence to make them safe from fire. • All Leeds based operational front line crews have received bespoke Domestic Violence training including a brief on the Front Door safeguarding arrangements. • Have robust process in place for dealing with victims of Domestic Violence experiencing arson threats in the community. 	
4. Ambition: Learn from experience to improve how we work	
Notes:	<i>Please consider how your organisation is learning from people's experiences of safeguarding. This may include learning from Safeguarding Adults Reviews, Domestic Homicide Reviews, performance information or feedback from adults at risk.</i>
<ul style="list-style-type: none"> • Embed appropriate learning from reviews into staff training and consider good practice • We have two full time members of staff seconded into Adult Social Care and LYPFT so we can learn from other agencies and improve the way we work. This collaborative approach allows us to work closely to identify shared risk in the community. 	